Interactive Computer Based Training for All Skill Levels

Dell Learning System Microsoft Office 2003/2007

Training is available for ALL Microsoft Office 2003/2007 applications, including:

- Access
- Excel
- Outlook
- PowerPoint
- Word

Training is also available for these additional applications:

- Windows XP Professional
- Adobe Photoshop (CS, CS2 & CS3)
- Microsoft Projects 2007
- Microsoft Publisher 2007
- Visio 2007

Pre-requisites:

- Basic computer and mouse skills
- Knowledge of how to navigate the internet
- Typing/Keyboarding skills

A good opportunity to Develop, Refresh or Update your Microsoft Office Skills

The **Dell Learning Systems** is a user-friendly, interactive computer-based learning system with trainings available for the beginner as well as the advanced learner.

Space is limited, and computers are available on a first-come, first-serve basis.

This is a no cost training opportunity that can be used to prepare for an upcoming workshop, or to reinforce previous training/experience.

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